

# Enrolment Form

(for University of Western Sydney Students)



The College of Law

Please complete ALL SECTIONS using CAPITAL letters and in blue or black ink.

## Personal Details - Part A

Title:

First name:

Middle name/s:

Surname:

Preferred first name (if different):

Date of birth:  /  (DD/MM/YYYY)

Gender:  Male  Female

Home telephone:

Mobile telephone:

Work telephone:

Email address:

Postal address For All Correspondence:

Suburb/Town:

State:

Postcode:

Country:

## Course Preference

Please indicate the course code for which you wish to apply.

Course code:

Please indicate the elective you wish to undertake.

Elective

## Personal Details - Part B

### Q1. Which of the following applies to you?

- Australian citizen (inc. Australians with dual citizenship)  
 New Zealand citizen (please attach documentary evidence)  
 Not Australian citizen (please attach documentary evidence)

### Q2. Are you of Aboriginal or Torres Strait Islander origin?

- Neither Aboriginal nor Torres Strait Islander origin  
 Of Aboriginal origin  
 Of Torres Strait Islander origin  
 Of Aboriginal origin and Torres Strait Islander origin

### Q3. In which country were you born?

### Q4. If you were not born in Australia, in which year did you first arrive in Australia?

### Q5. What language, other than English, is spoken at your permanent home residence?

### Q6 (a). Do you have a disability, impairment or long term medical condition which may affect your studies? Yes No

### Q6 (b). If yes please indicate which of the following apply.

- Hearing  Vision  Learning  Mobility  Medical

Other \_\_\_\_\_

### Q6 (c). If you answered yes would you like advice on support services and facilities which may assist you?

- Yes  No

### Q7. Prior to commencement of the Professional Program you must have completed your degree or diploma in Law. Please provide details

Name of institution:

Degree/Diploma:

Date of Completion:  /  (DD/MM/YYYY)

CHESSN (if issued):

University Student No:

### Q8. What is the highest level of education you have completed?

- Grad Diploma  Bachelors  Masters  Doctorate

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## Further Information

**Q9. On completion of the Professional Program where do you intend to practise?**

- NSW  VIC  QLD  WA  SA  TAS  ACT  NT  
 Other  No intention to practise

**Q10. How did you hear about the Program?**

- University Lecturer  Personal Referral  
 Brochure  Website  
 College representative visit  University careers day  
 Other (please specify) \_\_\_\_\_

**Q11. What is your main reason for choosing The College of Law?**

- Convenient start dates  
 Online program  
 Employer choice  
 Other (please specify) \_\_\_\_\_  
 Reputation and profile of the College  
 Part-time option

**Q12. Who has funded your study?**

- FEE-HELP  Employer  
 Private  
 Other (please specify) \_\_\_\_\_

## Accompanying documentation required with Enrolment

- Copies of tertiary degree, diploma or academic transcripts certified by a JP or solicitor as a true copy, evidencing completion of degree or Diploma in Law, if available or provide a covering letter stating when it will be available.
- If tertiary qualification documents have been obtained in a different name from that which is on this enrolment, attach original or certified copies of documents evidencing that change (e.g. marriage certificate or name change certificate).
- One passport-size photograph, with your name on the back, to be included with this form (not stapled or glued).
- Students who are not Australian citizens must submit documentary evidence of their status, i.e. a certified copy of your passport and, if available, a current Australian visa.
- Up front fee paying students are to include the total fee with this enrolment.
- FEE-HELP assistance students must attach an original Request for FEE-HELP Assistance Form with this enrolment.

## Conditions of Enrolment

By signing this application form you:

- undertake to familiarise and comply with The College of Law Rules and Program requirements available in the Course Manual located at [www.collaw.edu.au](http://www.collaw.edu.au) or in your course materials.
- authorise the College of Law to obtain relevant information from the institution where you obtained your law degree if required.
- undertake to advise The College of Law if you change your address or contact details.
- acknowledge the Withdrawal, Refund and Transfer Fee Policies in the Course Manual, including the Incidental Administrative penalties for transfer or early withdrawal.
- acknowledge The College of Law's reporting responsibilities under the Education Services for **Overseas Students Act 2000** and **Higher Education Support Act 2003**.
- recognise that The College of Law will require certification indicating English proficiency for overseas students.
- authorise The College of Law, under the **Privacy Act 1988**, to utilise and disclose personal details for official use only which may include reports to Supreme Court admission agencies and research on behalf of The College of Law.
- undertake to receive all notices and correspondence including Commonwealth Assistance Notices electronically.
- authorise The College of Law to the disclosure of information about you to any relevant admitting authority.

**Signature of applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Payment details I wish to pay by:

- FEE-HELP – Request for FEE-HELP Assistance Form must be submitted with this enrolment.
- Cheque – Made out to The College of Law
- Visa  Mastercard  Amex
- Card No: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
- Name as it appears on card: \_\_\_\_\_
- Signature of the card holder \_\_\_\_\_
- Expiry Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ CCV Code \_\_\_\_\_
- Amount to be charged to card \$ \_\_\_\_\_
- Electronic Fund Transfer (EFT)
- See [www.collaw.edu.au/payment-options](http://www.collaw.edu.au/payment-options) for bank account details or call **1300 856 111**.

### Return Enrolment Forms to:

Student Services  
The College of Law  
P.O. Box 2, St Leonards NSW 1590 or  
DX 3316 St Leonards

### Payment Summary:

FEE-HELP	\$ _____
Direct Payment	\$ _____
<b>Total</b>	\$ _____