

Statement of Tuition Assurance

Under the provisions of the *Higher Education Support Act 2003* (HESA) and the associated Higher Education Provider (HEP) Guidelines The College of Law (the First Provider) is required to provide a tuition assurance arrangement for Australian citizens or holders of an Australian permanent humanitarian visa who are enrolled in higher education courses it offers. This requirement is to protect a student in the event that The College of Law ceases to provide a course of study in which a student is enrolled. The meaning of 'ceasing to provide a course of study' is set out in the HEP Guidelines (http://www.backingaustraliasfuture.gov.au/guidelines/hep_guide.htm).

In the event that The College of Law ceases to provide a course of study in which a student is enrolled the student is entitled to a choice of:

- a) an offer of a place in a similar course of study with a Second Provider without any requirement to pay the Second Provider any student contribution or tuition fee for any replacement units (this is known as the "**Course Assurance Option**");

OR

- b) a refund of his or her up-front payments for any unit of study that the student commences but does not complete because The College of Law ceases to provide the course of study of which the unit forms part (this is known as the "**Student Contribution/Tuition Fee Repayment Option**").

If The College of Law ceases to provide a course of study, the Law Society of New South Wales will send a student enrolled in the course of study a Written Tuition Assurance Offer (the Offer) advising the student of the options available under the tuition assurance requirements. The Offer will include directions that the student must follow in order to notify the Law Society of New South Wales of the choice they have made for each affected unit. The Law Society of New South Wales will provide this offer within twenty *Business Days* after it knows, or should know by reasonable enquiries that The College of Law has ceased to provide a course of study.

A student may choose either:

The Course Assurance Option:

The College of Law has met the course assurance requirement of the HESA through a Course Assurance Deed of Guarantee with the Law Society of New South Wales. If The College of Law is unable to provide a course of study (courses listed below) the Law Society of New South Wales will make all the arrangements necessary to ensure that a student enrolled in that course of study is able to enrol in a similar course of study with another higher education provider (the Second Provider).

The College of Law (The First Provider) Course	Qualification to which The College of Law Course Leads
The Professional Program	Graduate Diploma of Legal Practice

The In-house Program	Graduate Diploma of In-house Legal Practice
The Applied Law Program	Graduate Certificate in Applied Law (Family Law)
	Graduate Diploma of Applied Law (Family Law)
	Master of Applied Law (Family Law)
	Graduate Certificate in Applied Law (Commercial Litigation)
	Graduate Diploma of Applied Law (Commercial Litigation)
	Master of Applied Law (Commercial Litigation)

If a student accepts a place in a course of study with a Second Provider offered by the Law Society of New South Wales he/she will receive full credit for units of study completed towards the same or comparable qualification with the Second Provider without any requirement to pay the Second Provider any student contribution or tuition fee for any replacement units.

The Second Provider nominated by the Law Society of New South Wales may have different contribution amounts or tuition fees to the amounts or fees the student would have paid for units of study which were part of the course of study The College of Law ceased to provide.

A student is not obliged to enrol in a course of study with a Second Provider offered by the Law Society of New South Wales under the Course Assurance Option. However, if he or she enrolls with any other provider there is no obligation on that provider to offer full credit transfer for the units of study completed with The College of Law or to offer a replacement/s unit free of charge.

Student Contribution/Tuition Fee Repayment Option:

The College of Law has met the Student Contribution/Tuition Fee Repayment Option requirement through a Repayment Deed of Guarantee with the Law Society of New South Wales.

If a student chooses the Student Contribution/Tuition Fee Repayment Option the Law Society of New South Wales undertakes to pay the student the total of any up-front payments already paid by the student for any units of study the student has commenced by not completed. Students selecting this option will also get SLE or FEE-HELP balance/s re-credited for uncompleted units.