

Graduate Diploma of Legal Practice Work Experience Declaration

Western Australian Students only



Part A Work Experience Declaration

(To be completed at the end of EVERY period of Work Experience)

I _____ (Applicant)

_____ (Student Number)

_____ (Address)

in the State of Western Australia sincerely declare as follows:

1. I undertook Work Experience in compliance with the Work Experience rules:

at _____ (Approved work place)

from ____/____/20____ and finished on ____/____/20____ (____ days) on the basis of ____ days a week

(If undertaking variable days per week or multiple periods of placement, please attach an annexure detailing dates signed by you and your approved supervisor.)

Annexed to this declaration and marked "A" is a list of the dates and periods of my work experience signed by me and my supervisor.*

*(*strike out if this does not apply)*

2. My Work Experience placement:

a was NOT undertaken full time at the same time as undertaking on a full time basis the College's Coursework Component or attending onsite sessions:

b was undertaken in Western Australia;

c was undertaken for a minimum of 2 days per week;

d involved work of a kind normally undertaken by*:

i) a paralegal or law clerk; or

ii) judge's associate;

*(*strike out the option that does not apply)*

e involved some client contact.

3. My Work Experience placement was supervised by: _____ who is*:

a a lawyer who holds a current Western Australian practising certificate;

b a Judge in Western Australia; or

c a lawyer who is a member of the State Administrative Tribunal; or

d a lawyer who has practised as a lawyer for more than 2 years and is employed by the State or Federal government.

*(*strike out the option that does not apply)*

4. During my Work Experience placement, I*:

a maintained a record of the hours worked and type of work undertaken by me;

b did not maintain a record of the hours worked and the type of work undertaken by me.

*(*strike out the option that does not apply. Please note that you will need to provide additional evidence, if you did not maintain records of your work experience)*

