



INTRODUCTION TO MANAGING CONTRACTS



INTERMEDIATE

For experienced practitioners who have a sound understanding but would like to further improve their skills.



4 CPD Hours

Fees: \$4,600 (INCL. GST)* * Price is for groups up to 25 people

From this programme, you will learn the fundamentals of contract law and guiding principles for maximising the value for the money your organisation spends with contracts. You will also learn about the areas of risk involved in managing contracts.

Topics include:

- Introduction to contracts
- Introduction to contract management
- Contract management governance
- People
- Administration
- Collaboration and relationships
- Quality management
- Performance management
- Financial management
- Change management
- Risk management
- Environmental regulation and sustainability
- Health and safety
- Learning loop

Access to video content and resources used in this programme will be made available to attendees.

Presenters:



Peter Brooks

Principal Contract Management Specialist, Procurement, Auckland Council

Pete works in the Contract Management Centre of Excellence (CMCoE) which is part of Procurement Department at Auckland Council. The CMCoE a centralised location of shared resources providing advice, guidance and support structure for the management of contracts of goods and services across Council's contract management lifecycle.



Eliza Bennett

Contract Management Practice Lead, Auckland Council

Eliza leads the Contract Management Centre of Excellence which champions best practice contract management throughout Council including delivering tools, training and best practice. Eliza has over nine years experience in this area, is a Certified PMP (Project Management Professional) and also has a MSc - Environmental Engineering and BSc - Aerospace Engineering.